

**CROFTING COMMISSION MEETING
ST KILDA, GREAT GLEN HOUSE
8 FEBRUARY 2017 AT 1015 hrs**

AGENDA

1	APOLOGIES	<i>Oral</i>	<i>Standing Item</i>
2	DECLARATION OF INTERESTS	<i>Oral</i>	<i>Standing Item</i>
3	APPROVAL OF DRAFT MINUTES OF BOARD MEETING OF 14 DECEMBER 2016	<i>Minutes</i>	<i>For approval</i>
4	MATTERS ARISING FROM PREVIOUS MINUTES	<i>Oral</i>	<i>Standing Item</i>
5	SHORT TERM WORKING GROUP UPDATES	<i>Oral</i>	<i>Standing Item</i>
6	REPORT FROM COMMISSIONERS – EVENTS PLANNED AND/OR ATTENDED	<i>Oral</i>	<i>Standing Item</i>
7	CASEWORK UPDATE	<i>Paper</i>	<i>For discussion</i>
8	ENVIRONMENTAL OBLIGATIONS	<i>Paper</i>	<i>For decision</i>
9	LOCATING JOBS IN THE WESTERN ISLES	<i>Paper</i>	<i>For discussion</i>
10	AUDIT & FINANCE COMMITTEE REPORT		
	<i>(a) Update from Chairperson</i>	<i>Oral</i>	<i>Update</i>
	<i>(b) Approval of draft Minutes from 24 January 2017</i>	<i>Minutes</i>	<i>For approval</i>
	<i>(c) Risk Register</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(d) Key Performance Indicators</i>	<i>Paper</i>	<i>Standing Item</i>
	<i>(e) Approval of Crofting Commission 2017/18 Budget</i>	<i>Paper</i>	<i>For approval</i>
11	COMPLAINTS QUALITY ASSURANCE COMMITTEE UPDATE		
	<i>(a) Update from Chairperson</i>	<i>Oral</i>	<i>Update</i>
	<i>(b) Approval of draft Minutes from 25 January 2017</i>	<i>Minutes</i>	<i>For approval</i>
12	CORPORATE PLAN	<i>Paper</i>	<i>For decision</i>
13	BUSINESS PLAN	<i>To be tabled</i>	<i>For discussion</i>
14	DATE OF NEXT MEETING 29 March 2017 – Great Glen House		
15	ANY URGENT BUSINESS		
	• <i>Deemed Crofts</i>	<i>Oral</i>	<i>For discussion</i>
	• <i>Crofting Roadshows</i>	<i>Oral</i>	<i>For discussion</i>
16	EXCLUSION OF THE PRESS AND PUBLIC		