

**CROFTING COMMISSION MEETING
NOSS & RUM, GREAT GLEN HOUSE
22 AUGUST 2018 AT 0930 hrs**

AGENDA

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|----|---|-----------------------------|-----------------------------|
| 1 | APOLOGIES | <i>Oral</i> | <i>Standing Item</i> |
| 2 | DECLARATION OF INTERESTS | <i>Oral</i> | <i>Standing Item</i> |
| 3 | MATTERS ARISING FROM PREVIOUS MINUTES | <i>Oral</i> | <i>Standing Item</i> |
| 4 | ADVANCED PAPERS FOR APPROVAL | | |
| | (a) <i>Delegated Decision Making</i> | | |
| | (i) <i>Extending range of functions and decisions</i> | <i>Paper</i> | <i>For approval</i> |
| | (ii) <i>Reviewing Parameters</i> | <i>Paper</i> | <i>For approval</i> |
| | (b) <i>Gaelic Language Plan</i> | <i>Monitoring Update</i> | <i>For approval</i> |
| 5 | ANNUAL REPORT FOR SIGNING OFF | <i>Report</i> | <i>Tabled - for signing</i> |
| 6 | AUDIT & FINANCE COMMITTEE REPORT | | |
| | (a) <i>Update from Malcolm Mathieson</i> | <i>Oral</i> | <i>Update</i> |
| | (b) <i>Draft Minutes from 15 August 2018</i> | <i>Minutes</i> | <i>To be tabled</i> |
| | (c) <i>Risk Register</i> | <i>Paper</i> | <i>Standing Item</i> |
| | (d) <i>Key Performance Indicators</i> | <i>Paper (to be tabled)</i> | <i>Standing Item</i> |
| | (e) <i>Complaints handling report</i> | <i>Paper</i> | <i>Standing Item</i> |
| | (i) <i>Stats and (ii) Trends</i> | | |
| | (f) <i>Business Plan 2018-19</i> | <i>Paper (to be tabled)</i> | <i>For approval</i> |
| 7 | COMMON GRAZINGS REGISTRATIONS AND RECTIFICATIONS | <i>Paper</i> | <i>For decision</i> |
| 8 | CROFTING AND PLANNING | <i>Paper</i> | <i>For discussion</i> |
| 9 | PROCESSING OF GENERAL QUERIES UNDER FOISA/EIR | <i>Oral</i> | <i>For discussion</i> |
| 10 | ASSESSORS | <i>Paper</i> | <i>For decision</i> |
| 11 | INSTRUCTIONS TO SOLICITOR | <i>Paper</i> | <i>For decision</i> |
| 12 | DATES FOR 2019 BOARD MEETINGS | <i>Oral</i> | <i>For discussion</i> |
| 13 | DATE OF NEXT MEETING
1-3 October 2018 – Thurso-Kirkwall | | |
| 14 | ANY URGENT BUSINESS | | |
| 15 | EXCLUSION OF THE PRESS AND PUBLIC | | |